



# **BURIAL FEE STRUCTURE AND PROCEDURE**

Version 1.0

Effective January 1, 2021



## To whom it may concern

Al Zahra Shia Association of Waterloo Region (“Al Zahra”) has developed this Burial Fee Structure and Procedure document to facilitate the process of burial of a member of Al Zahra or a community member.

As we know that passing away of someone is a highly emotional moment for all, especially for the family. Al Zahra will do everything in its power to ensure all procedures are carried out in the most expedited and dignified manner and with minimum inconvenience to the family.

This document has been created by consulting the current burial fee structure documents in place by other Shi’a Organizations in Ontario, Canada, particularly Jaffari Islamic Centre in Toronto, Ontario and Al Mahdi Islamic Centre in London, Ontario.

# 1. Burial Fee Structure

Please note that the burial fee structure provided in Table-1 below applies to the members of Al Zahra in a good standing and subsidizes the costs for a **burial plot** only. All other associated fees with respect to a burial are not included, encompassing but not limited to opening and closing of grave and funeral home fees.

**Table-1 Burial Fee Structure**

ITEM	Member of over 4 Consecutive Previous Years to death	Member of over 3 Consecutive Previous Years to death	Member of over 2 Consecutive Previous Years to death	Member of over 1 Previous Year to death	Non-Member
<b>Burial Plot (Grave) Fee</b>	<b>\$0.00 *</b>	<b>\$750.00 **</b>	<b>\$1,250.00 **</b>	<b>\$1,750.00 **</b>	<b>Burial Plot (grave) <u>NOT</u> available at Parkview Cemetery within Plot E</b>

**Additional Cost to Al Zahra Members:**

- USAGE OF FUNERAL HOME SERVICES (Erb & Good, Waterloo) \$1,930 \*\* +
- INTERMENT CHARGES PARKVIEW CEMETERY \$1,225 \*\* +
- KAFAN \$75 \*\*\*
- COFFIN / CASKET \$275 \*\*\*

**Notes:**

- The above noted fee structure is for **one** Burial Plot (grave) and applies to each family member individually (in case of family membership)
- The above noted fees are approximate and subject to change \*\*
- To be paid by the next of kin directly to funeral home and cemetery +
- Membership of 4 consecutive previous years includes membership prior to 2019 \*
- All Members must be in good standing (i.e. continuous membership without any gaps) with Al-Zahra at the time of death \*
- Membership of less than one year (date of membership signup to date of death) shall pay **\$2,250 per grave** (subject to change) till vested in the burial fee structure
- Coffin/Casket and Kafan purchase from Al Zahra is optional and provided to Al Zahra members and non-members at a subsidized cost. \*\*\*
- HST will be added, where applicable.

## **2. Additional Burial Plots (Graves) and Charges**

To further facilitate the needs of growing community and non-members, Al Zahra is in process to secure additional burial plots (graves) with an area reserved for Al Zahra at the Cemetery. Those graves shall be available for non-members and wishes that burial takes place through Al Zahra. Non-members shall pay full current cost of the grave plus applicable charges.

**DETAILS WILL BE COMMUNICATED SHORTLY.**

## **3. Consultation with Aalim**

Al Zahra has consulted with Maulana Sayyid Muhammad Rizvi on the graves dedicated to the members of Al Zahra at Parkview Cemetery, Waterloo ON, who stated in his email correspondence dated August 15, 2020 that anyone who is not a current member of Al Zahra cannot claim any right to the graves within Plot E of the Parkview Cemetery and there is no issue with Al Zahra being a successor to coordinate with AMAMU, London ON for burial of its members at Plot E of the Parkview Cemetery.

In the light of guidance provided by Maulana Sayyid Muhammad Rizvi, Al Zahra endeavors to work in the best interest of its member and the community-at-large. Al Zahra board of directors and officers will strive to help deserving Shi'a momineen through fund raising (considering all the conditions are met) to provide a proper burial to fulfil our religious obligations.

## 4. Burial Procedure

In the event of death (ILWIR), first phone call to be made to:

1. Salim Somji                      519 572 6869 (if not available, go to 2 and 3)
2. Ahmed Raza                    519 781 7435
3. Syed Hassan Naqvi    647 640 7745

**The following steps will be taken to facilitate the burial procedure:**

- I. Al Zahra will notify funeral home and arrange pick up of Marhum from hospital or home and Marhum to be taken to the funeral home
- II. Ghusl / Kafan team to be informed by the Al Zahra
  - a. *Casket \$275 and Kafan \$75, available from Al Zahra (Optional)*
- III. Al Zahra representative will bring forms (hospital or house) to be signed by next of kin for issuance of burial permit
- IV. Al Zahra will notify Cemetery and time for burial
- V. Next of kin to accompany Al Zahra representative to funeral home and Cemetery to sign legal papers. Next of Kin shall pay Funeral Home and Interment Charges directly to Funeral Home and Cemetery.
- VI. Once Ghusl/Kafan done, Marhum to be transported to Imambargah (post Covid-19) or to Cemetery for burial
- VII. Imambargah available to family pre / post burial for Quran Khani / Siaka / Niaz (subject to present Covid-19 limitations) at no additional cost
- VIII. Parkview Cemetery Plot E (Al Zahra members only plot) only allow flat marker (plate/TAKTI). Optional

Passing of someone is a highly emotional moment for all, especially for the family. The Al Zahra will do everything in its power to ensure all above procedures are carried out in the most expedited and dignified manner and with minimum inconvenience to the family.